E-CHARGING UPDATE
DWI & SEARCH WARRANTS
Towards Zero Death Conference
October 24, 2019 --- St. Cloud

INTRODUCTION

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Past 7 years
Minnesota State Patrol
Operations Major
35 years
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OVERVIEW

• Your questions?
• Rapid review; basic DWI law
• Mapping feature
• Blood/Urine DWI arrest
  – Search warrant through judge approval
  – Refusal advisory
  – Uploading lab kit information
  – Attaching lab report

OVERVIEW P2

• Criminal Vehicular Operation/Homicide
  – Search Warrant
  – CVO/CV Homicide Certificate
• Blood/Urine kit uploads from eCharging
  – Paper forms
• DWI Dashboard (MyBCA)
• Commonly asked questions
• Training offer for your agency
• What’s on the to-do list
GOALS

1. To inform/update
2. Not to waste anyone’s time
3. Not to insult anyone’s knowledge
   - Some material may be basic to you...

ANYTHING ELSE?
QUESTIONS?
Please ask!
YOUR EXPECTATIONS OF ECHARGING

Welcome to eCharging

The next eCharging maintenance is scheduled for April 11th, 2019 at 1PM.

For technical assistance, please see below:
- Phone: 888-234-1119 or 651-793-2500
- Email: bca.service desk@state.mn.us
- DDI After Hours (800-6900) Support: 651-703-3660
- Option 1-2: Tips for DDI issues (FAQs)
- Option 4: Forgotten Username or Password

Log in
Username: ******
Password: ******
Log in

Don't have an account? Request one.
Forgot password?

Welcome to eCharging

BASIC UNDERSTANDING OF DWI LAWS
LAWS WORKING IN CONCERT...

CONSIDER TAX RETURNS:
Federal
- Internal Revenue Service

State of Minnesota
- Department of Revenue

• Separate
• Interconnected
• One feeds the other
• Processed at the same time
DWI LAWS

**Criminal**
- Criminal Court
- Local prosecutor

**Civil**
- Department of Public Safety
- Attorney General’s Office

Separate yet interconnected
One feeds the other
Processed at the same time

**AGGRAVATING FACTORS**
- Prior in past 10 years
  - DWI conviction or IC refusal or failure
- Child in car
- Test above .16 alcohol-concentration
DWI LEVELS OF CRIME

DEGREE

• 4TH Degree (0 Agg Factor)
• 3rd Degree (1 Agg Factor)
  – Or DWI + Test Refusal
• 2nd Degree (2 Agg Factor)
  – Or DWI + Refusal + 1 Agg Factor
• 1st Degree
  – 3 or more priors in past 10 years
  – Or prior felony DWI
  • Including CVO/Homicide

CRIME

→ Misdemeanor
→ Gross Misdemeanor
→ Mandatory Hold
→ Felony

DWI TEST REFUSAL
GROSS MISDEMEANOR

Subd. 2. Refusal to submit to chemical test crime.

It is a crime for any person to refuse to submit to a chemical test of the person’s blood, breath, or urine under section 169A.51 (chemical tests for intoxication), or 169A.52 (test refusal or failure; revocation of license).

• Applies to Breath Test Advisory
• Applies to blood/urine search warrants
IMPLIED CONSENT LAW
WHAT IS REPORTABLE TO DPS?

• ANY test refusal
  – Breath Test Advisory or,
  – Search Warrant for blood or urine
• ANY test failure
  – Alcohol-concentration of .08 or more
    • .04 or more if commercial motor vehicle
  – Presence of any Schedule I or II controlled substance
    • other than marijuana or THC

WHAT ABOUT...

• Marijuana/THC?
• Schedule III or IV controlled substances?
  – Anti-depressants
    • Prozac, Celexa, Zoloft, etc.
  – Anti-anxiety drugs
    • Prozac, Paxil, Lexapro
  – Sleep aids
    • Ambien
• Nothing sent to Commissioner of Public Safety
• Revocation occurs if and when DWI conviction is sent by court to DPS/DVS
SUDDENLY!

State v. Trahan (MN Court of Appeals, October 2015)
Birchfield v. North Dakota (U.S. Supreme Court, April 2016)

We need a search warrant for what?!

DIFFICULT PERIOD

• October 2015 to July 1, 2017
• What was happening?
TIMELINE

Before State v. Trahan
Before October 2015

- Breath
  - Implied Consent Advisory
  - Right to attorney

- Blood or Urine
  - Implied Consent Advisory
  - Right to attorney
  - Must offer alternative test

- Refusal to test a crime
- Test refusals and failures
  - Publish to DPS
  - D/L Revocation

171.177 takes effect
July 1, 2017

- Breath
  - Breath Test Advisory
  - Right to attorney

- Blood or Urine
  - Search Warrant
  - No right to attorney
  - Must offer alternative test

- Refusal to test a crime
- Test refusals and failures
  - Publish to DPS
  - D/L Revocation
AS OF JULY 1, 2017

- Process ALL DWI’s through eCharging!
  - Search Warrant, or
  - Breath Test Advisory
  - Breath, blood, urine, refusals

EXCEPTIONS

1. Criminal Vehicular Operation
2. Criminal Vehicular Homicide
3. Exigent Circumstances
4. Off-road recreational vehicles
   a. Must use paper DNR forms
   b. 2019 legislature working on more changes
   c. 2020 legislature working on more changes
Drivers have no legal “right” to refuse the DWI blood or urine search warrant.

MANAGING OFFICER/AGENCY RISK:

However, few agencies or peace officers were comfortable using force and restraint to draw blood from an uncooperative misdemeanor offender, even though force was lawfully authorized.

Further, a decreasing number of medical facilities were willing to draw blood when the driver objected.
§ 171.177.13
“...a test may be required and obtained despite the person’s refusal.”

Subd. 13. Test refusal; no test given. (a) If a person refuses to permit a blood or urine test as required by a search warrant and the provisions of this section, then a test must not be given. However, the applicable provisions of this section, section 159A.52, subdivision 1, and other law apply.

(b) Notwithstanding paragraph (a), if a peace officer has probable cause to believe that a person has violated section 609.2112, 609.2113, 609.2114, or Minnesota Statutes 2012, section 609.21, a test may be required and obtained despite the person’s refusal. A refusal to submit to a test does not constitute a violation of section 609.50, unless the refusal was accompanied by force or violence or the threat of force or violence.

BREATH TESTING

• While no change...
• Quick demo
• Mapping feature
  – To be released soon!
BREATH

• Same as always except,
• Breath Test Advisory replaced
  Implied Consent Advisory

BREATH TEST ADVISORY
MAPPING FEATURE

• Pilot phase complete
  – Rochester PD
  – Olmsted County SO
  – State Patrol – Rochester District
• Feedback highly favorable
• Statewide release **soon**
• Benefits:
  – Latitude and longitude are plotted
  – DWI Dashboard accuracy and completeness
  – Available to all peace officers via MyBCA

INCIDENT DETAILS PAGE

Responsible Agency: Duluth Police Department

Case #/CR: Incident Date: Incident Time:

Incident Location

Map Location

Location:

City: Township:

County:
OVERVIEW OF JURISDICTION

ZOOM INTO LOCATION OF STOP/CRASH
SELECT LOCATION ON MAP

- Note latitude and longitude are identified
- Click “OK”

OPTION TO EDIT LOCATION LINE

Lat – Long stays locked
BLOOD OR URINE DWI DEMO

• DWI drugs
• DWI – Breath not available
• Search warrant

TO REPORT BLOOD OR URINE TEST FAILURE OR REFUSAL

2018 Minnesota Statutes

171.177 REVOCATION; PURSUANT TO SEARCH WARRANT.

Subdivision 1. Search warrant—required testing advisory. At the time a blood or urine test is directed pursuant to a search warrant under sections 626.04 to 626.18, the person must be informed that refusal to submit to a blood or urine test as a crime.

Subd. 2. Type of test. The peace officer who directs a test pursuant to a search warrant shall direct a blood or urine test as provided in the warrant. If the warrant authorizes either a blood or urine test, the officer may direct whether the test is of blood or urine. If the person to whom the test is directed objects to the test, the officer shall offer the person an alternative test of either blood or urine. Action may be taken against a person who refuses to take a blood test only if a urine test was offered and action may be taken against a person who refuses to take a urine test only if a blood test was offered.
TO REPORT SEARCH WARRANT
TEST FAILURE OR REFUSAL TO D.P.S.

Search warrant must have been used.

Search warrant must be for BLOOD OR URINE.
  - DWI search warrant will do that for you.

Driver must have been advised that refusal to submit to a blood or urine test is a crime.
  - Document in narrative report
  - Even if audio or video recorded.

For refusal, driver must refuse BOTH blood and urine sample requests.

KNOW WHAT YOU’RE SIGNING

• Peace Officer’s Certificate
WHAT YOU’RE SIGNING

Peace Officer’s Certificate:

1. Read Breath Test Advisory, or
2. Advised refusal to submit to blood or urine test is a crime

AFTER SEARCH WARRANT IS EXECUTED

Same shift!

• Return to DWI event
• Complete through incident details page
• Enter blood or urine kit number and SAVE

Benefits:
1. Alerts you to forfeiture and populates forfeiture forms
2. Allows you to upload lab kit information directly to BCA Lab
3. Stays assigned to you while lab results pending
4. eCharging sends you an email when lab report is complete
SEARCH WARRANT HIGHLIGHTS

1. Issued search warrants are automatically purged from eCharging after 60-days.
2. Prosecutors and records staff DO NOT have access to search warrants in eCharging so ensure that you save an electronic or paper copy.
3. Issued search warrants need to be filed with the court’s e-Filing system as always.
4. Do not open a second window to create a search warrant. Only have one eCharging window open at a time.

USAGE

28,000+ eSearch Warrant applications
47% for DWI/CVO/CV Homicide arrests
CRIMINAL VEHICULAR OPERATION
CRIMINAL VEHICULAR HOMICIDE

171.177.13.B

Know your agency’s policy

Subd. 13. Test refusal; no test given. (a) If a person refuses to permit a blood or urine test as required by a search warrant and the provisions of this section, then a test must not be given. However, the applicable provisions of this section, section 159A.52, subdivision 1, and other law apply.

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GO DIRECTLY TO SEARCH WARRANT

OBTAIN BLOOD SAMPLE

Create new eCharging form

GO DIRECTLY TO SEARCH WARRANT APPLICATION
SELECT DWI SEARCH WARRANT

**ANSWER YES TO INJURY/DEATH QUESTION**

- **DUI Search Warrant** to collect samples of blood or urine (includes Criminal Vehicular Operation and Criminal Vehicular Homicide)

  - Yes
  - No

- **General Search Warrant** for the present or former possession of a vehicle, other than a bicycle, that is not used entirely for personal purposes

  - Yes
  - No

**UNCHECK URINE**

- Leave evidence to be collected as blood only
DO NOT PROVIDE REFUSAL LANGUAGE

• Click to continue
• ... but do not read refusal advisory

TEST RESULT NOT REPORTABLE

• Test result will NOT be reportable under the Implied Consent Law
• More important to get blood as evidence
  - Than refusal
  - ...or urine sample
CRIMINAL VEHICULAR OPERATION

Probable Cause Statement

- Law became effective 7-1-2014
CVO/HOMICIDE LAB SUBMISSION

Kit sheet is needed because no DWI event gets created.
DWI DASHBOARD

Access via MyBCA
The goal of DWI Dashboard is to provide a mapping tool for analyzing data from DWI Arrests and Alcohol Related Crashes in order to:

- Improve Public Safety
- Improve resource allocation for DWI enforcement and education

DWI Dashboard

- Provides a map view of DWI related data
  - Crash Reports – Alcohol Related
  - eCharging - eDWI forms submitted
  - Licensed Liquor Establishments from AGED – On Sale
- Data is able to be selected (e.g. can choose to display only arrest data, or only crash data)
- Multiple fields can be searched in combination
- Results viewed on a map or in a table format
- Popups for each mapped event gives details
DWI DASHBOARD USES

- Planning of DWI enforcement efforts
  - Law enforcement working outside their jurisdiction shown patterns of enforcement and crashes
  - Direct resources more effectively
- Analysis of Your Agency’s Efforts
  - Is enforcement occurring where crashes occur?
  - Are there enforcement gaps, i.e. crashes but no arrests?
  - Routes used by public to avoid enforcement?

DWI DASHBOARD UPDATES

- Real-time mapping of DWI Crashes
  - Integration of Crash to Dashboard since ~February 2017
- Crash data back to 2004
- DWI Arrests Currently Require Manual Correction
  - Addresses unable to be mapped automatically
    - E.g. Jail, Bob’s Convenience Store, 49/16
- Goal: Crash Mapping Tool in eDWI
  - Law enforcement familiar with tool
  - Improved data collection
**DWI DASHBOARD – THINGS TO KNOW**

- **DWI Arrests – eDWI filed only**
  - Dependent on date that agency began using eDWI
  - Only display if geocode (location) can be matched
- ~45% before manual work to plot more
- 75-85% mapped after manual work

- **Crash Data**
  - Only alcohol related

**SEARCHABLE FIELDS**

<table>
<thead>
<tr>
<th>Display Type</th>
<th>Crash Severity</th>
<th>Start Date/Time</th>
<th>End Date/Time</th>
<th>Day of Week</th>
<th>BAC From</th>
<th>BAC To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cashing</td>
<td>Property Damage</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crash</td>
<td>Personal Injury</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liquor</td>
<td>Fatality</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ada Police Dept</td>
</tr>
<tr>
<td>Adams Police Dept</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>Agency Type</th>
<th>Country</th>
<th>Liquor License Type</th>
<th>Liquor Volume</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ada</td>
<td>Ada Police Dept</td>
<td>Ada</td>
<td>Full Liquor (2 AM)</td>
<td>High</td>
</tr>
<tr>
<td>Adams</td>
<td>Adams Police Dept</td>
<td>Adams</td>
<td>Full Liquor</td>
<td>Medium</td>
</tr>
</tbody>
</table>

Tip: User may select one or more columns to filter upon.
SEARCH & DISPLAY

DASHBOARD – VISUAL PATTERNS
### TABLE VIEW

Query complete: 488 features match the input query

<table>
<thead>
<tr>
<th>Event Type</th>
<th>Agency</th>
<th>Incident Date/Time</th>
<th>Crash Severity</th>
<th>Streetibel Level</th>
<th>EMS Priority</th>
<th>Establishment Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crash</td>
<td>Marshall PD</td>
<td>Tue, 1 Jan 2019 01:16:40 UTC</td>
<td>Moderate Injury</td>
<td>0.13</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>iCharging</td>
<td>Marshall PD</td>
<td>Tue, 1 Jan 2019 02:00:00 UTC</td>
<td></td>
<td>0.16</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Crash</td>
<td>Minnehaha Transit Police</td>
<td>Tue, 1 Jan 2015 04:31:00 UTC</td>
<td>Property Damage Only</td>
<td>0.19</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>iCharging</td>
<td>College Grove Police Department</td>
<td>Wed, 2 Jan 2015 02:22:00 UTC</td>
<td></td>
<td>0.19</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>iCharging</td>
<td>Forest Lake Police Department</td>
<td>Tue, 8 Jan 2015 09:20:00 UTC</td>
<td></td>
<td>0.99</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>iCharging</td>
<td>Woodbury Police Department</td>
<td>Tue, 9 Jan 2013 17:53:00 UTC</td>
<td></td>
<td>0.35</td>
<td>1</td>
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<td>iCharging</td>
<td>Woodbury Police Department</td>
<td>Thu, 18 Jan 2013 16:19:00 UTC</td>
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<td>0.23</td>
<td>1</td>
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<td>iCharging</td>
<td>Forest Lake Police Department</td>
<td>Fri, 11 Jan 2013 03:09:00 UTC</td>
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</tr>
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<td>iCharging</td>
<td>Oak Park Police Department</td>
<td>Sun, 11 Jan 2013 02:23:00 UTC</td>
<td></td>
<td>0.23</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

### DEMO

DUI Dashboard

Query complete: 177 features match the input query
COMMON QUESTIONS

- Stalled notices
- No plate or VIN
- Blood & Urine DWI’s
  - Notice and Order of Revocation?
  - License Plate impoundment?
- Editing your work

STALLED NOTICES

- Begin FIVE days after refusal or breath test failure
- 60-days after blood or urine event is created
- Designed to keep cases from falling through any cracks
WHAT ABOUT?

Wright CSO

Two Harbors PD

Thief River Falls PD

Hibbing PD

Norman CSO

Detroit Lakes PD

Washington CSO

DWI Vehicle Details Page Help

Always use Next to move to the next page of the DWI Wizard

Frequently asked questions for this page

Q: To check "the offender is the vehicle owner", must the vehicle be registered to him/her?
A: No. The requirement is not "registered". If you are satisfied that the subject owns the vehicle (by documentation or interview), select Yes.

Q: Can I look up an out-of-state license plate?
A: No. If the vehicle is not Minnesota-based, you must manually enter all required vehicle information.

Q: What should I do if the vehicle has no license plate?
A: Plate #, Plate State, and Plate Expiration are required fields.

Enter "NO PLATE" in the Plate field.

Select Other for Plate State.

Enter the current month and year for Plate Expiration.

Explain your entry in your narrative report.

Q: What should I do if I can't locate the VIN?
A: VIN is a required field. Enter 17 X's into the field and explain the entry in your narrative report.

Q: What should I do if I have arrested the driver of an off-road vehicle?
A: Vehicles that meet the statutory definition of all-off-road vehicle should not be processed through eCharging. Use the paper packet of Off-Road DWI forms provided by DNR (The Minnesota Department of Natural Resources).

Note: All other motor vehicles, even if not registered (e.g., construction equipment, farm tractors, riding lawn mowers, MOPEDs, Bicycles, etc.) can and should be processed through eCharging using the "NO PLATE" option described above.
BLOOD-URINE DWI’S

• Notice and Order of Revocation?

• License Plate Impoundment Order?

EDITING, CONTINUED

Help page:

Always use Next to move to the next page of the DWI Wizard!

Frequently asked questions for this page

Q: Can I make edits to my work after signing the forms?

A: Yes, as long as the forms have not been published to DVS. The form set must be assigned (or reassigned) to the creator/arresting officer. The officer must unassign all forms and undo any subject signatures. At that point, edits can be made.

Once the edits are made, all forms must be re-signed. If the subject is no longer available to provide signatures, mark them as “unavailable” and explain that their signature was removed to make the edits.
**DEVICES NOT REQUIRED**

- **Fingerprint Scanner**
  - PASSWORD SIGNATURE JUST AS LEGAL
  - October 1, 2016 password okay for criminal complaints

- **Signature pad**
  - Offender signature not legally required
  - Only confirms their acknowledgement of receipt

**FELONY DWI QUESTION**

**Driver’s License Information**

- No Driver’s License
- Driver’s License #: 142000000017
- Driver’s License State: Minnesota
- Class: A
- Status: Valid
- Does offender have an alcohol-abstinence restriction? Yes

**Has the offender ever been convicted of either:**
  - first-degree (felony) DWI, or
  - felony alcohol- or drug-related criminal vehicular operation or homicide?

**Check the offender's Minnesota criminal history to answer this question accurately.**

- Total Number of DWI violations: 4
- Number of DWI violations in last 10 years: 3

**IMPORTANT:**
- The subject has a concentrated number of DWIC entries from within a 1-2 day period. You are strongly encouraged to review the subject's driving record (SDR) to:
  - ensure that a single incident is not being counted twice
  - ensure that multiple incidents are not being counted as one
WHAT IS A “FELONY DWI”?

Any conviction of:

1st Degree DWI or,

Any FELONY level alcohol or drug-related related

Criminal Vehicular Operation or Homicide convictions

- Includes:
  - Death
  - Unborn child
  - Great bodily harm
  - Substantial bodily harm
  - Not Gross Misdemeanor Bodily Harm

RUN CRIMINAL HISTORY ON ALL DWI DRIVERS

Person’s driving record fails to show any CVO conviction
SAME PERSON’S CRIMINAL HISTORY:

- Date: 2016-12-21
- Arresting Agency: MNRHP0100 MN State Patrol District 2400 Oakdale
- Subject’s Name: Offender Id Number: 454582
- Arrest Type: Adult
- Charge: 1
- Charge Tracking Number: 15410037
- Statute: Criminal Vehicular Operation; Bodily Harm (609.2113 MN)
- Severity: Unknown
- Disposition: (2016-12-21; PCA - Probable Cause Arrest)
- Charging Agency: MNRHP0100 MN State Patrol District 2400 Oakdale

Reason #1 TO RUN CRIMINAL HISTORY

Should I book, hold and charge the driver with a felony?

169A.24 FIRST DEGREE DRIVING WHILE IMPAIRED.

Subdivision 1. Degree described. A person who violates section 169A.20 (driving while impaired) is guilty of first-degree driving while impaired if the person:

(1) commits the violation within ten years of the first of three or more qualified prior impaired driving incidents;

(2) has previously been convicted of a felony under this section; or

(3) has previously been convicted of a felony under:

(i) section 609.21 (criminal vehicular homicide and injury, substance-related offenses), subdivision 1, clauses (2) to (6); or

(ii) Minnesota Statutes 2006, section 609.21 (criminal vehicular homicide and injury, substance-related offenses), subdivision 1, clauses (2) to (6); subdivision 2, clauses (2) to (6); subdivision 2a, clauses (2) to (6); subdivision 3, clauses (2) to (6); or subdivision 4, clauses (2) to (6).
REASON #2 TO RUN CRIMINAL HISTORY

Should I seize the vehicle for forfeiture?

169A.63 VEHICLE FORFEITURE.
Subdivision 1. Definitions. (a) As used in this section, the following terms have the meanings given them.
(b) "Appropriate agency" means a law enforcement agency that has the authority to make an arrest for a violation of a designated offense or to require a test under section 169A.51 (chemical tests for intoxication).
(c) "Claimant" means an owner of a motor vehicle or a person claiming a leasehold or security interest in a motor vehicle.
(d) "Designated license revocation" includes a license revocation under section 169A.52 (license revocation for test failure or refusal) or a license disqualification under section 171.165 (commercial driver's license disqualification) resulting from a violation of section 169A.52, within ten years of the first of two or more qualified prior impaired driving incidents.

(a) "Designated offenses" includes:

(1) a violation of section 169A.20 (driving while impaired) under the circumstances described in section 169A.24 (first-degree driving while impaired), or 169A.25 (second-degree driving while impaired); or

REASON #3 TO RUN CRIMINAL HISTORY

Minnesota criminal history reports often reveal out of state DWI convictions not returned by foreign state.
IN-PERSON TRAINING AT YOUR AGENCY

• 2-hour class for peace officers still available

• **No charge**

• 2-hours POST credit

• Training for records staff

• Refresher class

ONLINE TRAINING NOW AVAILABLE!

• On BCA Launchpad
INTEGRATION WITH BCA TOXICOLOGY LAB

Lab & eCharging are linked by kit numbers

1. Ensure that U or B are entered with 6-digits
   - No space between letter and numbers

ON-LINE TEST RESULTS

DWI eCharging and Lab databases connect by kit number

Stays assigned to officer/deputy/trooper while toxicology result is pending.

When multiple tests select the test or refusal that will cause the revocation.
UPLOAD KIT SHEET INFO

Sample Information (Complete only if kit is being processed by the BCA Lab)

***For tests performed by labs other than the BCA, complete and include the paper information sheet with the kit box.

NOTE: All fields marked with an asterisk are required

Offense Type:* □ DWI □ DVO □ CVH

Subject's Condition:* □ Deceased □ Alive □ Injured

Kit intact & sealed when received?* □ Yes □ No □ Powder present?* □ Yes □ No

Sample taken by:* 

Breath test given? □ Yes □ No □ DMT results: □ PBT results: 

Analysis Requested* □ Alcohol □ Drugs

Drug evaluation completed by a DRE?* □ Yes □ No

Send Sample Information to BCA Lab

BLOOD & URINE TESTS

Click “Next” or “Save” on Incident Details Page after entering blood and urine kit information

The circumstances of this incident warrant vehicle forfeiture. To initiate forfeiture:

1. Click Print Preview to print a forfeiture notice and property receipt.
2. Write the date, time, and location of the seizure on those documents.
3. Both you and the subject must manually sign those documents.

Close
URINE OR BLOOD KIT TO LAB

DWI event stays assigned to officer
Do not send to records yet
ECHARGING LAB NOTIFICATIONS

Lab still sends lab report to agency

eCharging also sends email to arresting officer’s email address

Same day

BCA Lab only (Not Tri-County Lab or MEDTOX)

Click on hyperlink

GET BLOOD/URINE TEST RESULTS

- Blood and urine test results
SELECT TOXICOLOGY TEST RESULTS

Valid AC Test Results
Records found: 2

<table>
<thead>
<tr>
<th>Lab Case #</th>
<th>Report #</th>
<th>LE Case #</th>
<th>Subject</th>
<th>DOB</th>
<th>Test Type</th>
<th>AC Value</th>
<th>Date Completed</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select</td>
<td>S18-15752</td>
<td>1</td>
<td>18000000</td>
<td></td>
<td></td>
<td>03/22/1997</td>
<td>01/11/2019</td>
<td></td>
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<tr>
<td>Select</td>
<td>S18-15752</td>
<td>2</td>
<td>18001000</td>
<td></td>
<td></td>
<td>03/22/1997</td>
<td>01/11/2019</td>
<td></td>
</tr>
</tbody>
</table>

Why two or three test results?

CANCEL

IMPORT RESULTS

Valid AC Test Results
Records found: 2

<table>
<thead>
<tr>
<th>Lab Case #</th>
<th>Report #</th>
<th>LE Case #</th>
<th>Subject</th>
<th>DOB</th>
<th>Test Type</th>
<th>AC Value</th>
<th>Date Completed</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select</td>
<td>S18-15752</td>
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<td></td>
</tr>
</tbody>
</table>

Selecting Import will cause the following changes to be made:

- Test type will be set to Blood
- The certificate will be attached as a narrative supplemental named "LABSY1472104L198"
- Test agency will be set to BCA (Saint Paul)

Import Test Results  Cancel
Check yes ONLY when a Schedule I or II controlled substance is found in sample.
If no Schedule I or II, check No

Examples:
Marijuana – THC

Schedule IV
- Alprazolam (Xanax)
- Clonazepam (Klonopin)
- Diazepam (Valium)
- Lorazepam (Ativan)
- Zolpidem (Ambien)

MEDICAL PERSONNEL CERTIFICATE

Medical person completes
- After sample is taken
- Green paper/ink
- Contained in blood kits
- Records manager attaches to eCharging event
eCharging information must reach BCA lab before the kit does!

Sample information must arrive at the BCA Lab before the blood or urine kit.

eCharging information must arrive first!

1-3 seconds

2-3 days

Sample information must arrive at the BCA Lab before the blood or urine kit.

LAB WILL RETURN KIT IF NOT UPLOADED

REJECTED
**CRIM VEH OPERATION/HOMICIDE**

**EXIGENT CIRCUMSTANCE EVENTS**

- Must complete the **paper** lab kit sheets
- Because no DWI event is created in these less common DWI scenarios

---

**CAN I MAKE CHANGES TO CHARGING EVENT?**

Yes. **BEFORE** Publishing to DVS

Instructions on HELP pages.
EDITING, CONTINUED

After unsigning forms, must undo ALL offender actions

ECHARGING EXCEPTIONS

DO NOT USE ECHARGING WHEN:

1. Vehicle is “Off Road Recreational Vehicle” — *As defined by statute*

2. Less than 200 per year statewide

3. Use DNR’s paper forms

4. Available from DNR or eCharging log in page
   - Under Available Documentation
IN-PERSON TRAINING AT YOUR AGENCY

• 2-hour class for peace officers still available
• **No charge**
• 2-hours POST credit
• Training for records staff
• Refresher class

ONLINE TRAINING NOW AVAILABLE!

• On BCA Launchpad
QUESTIONS

Mike Asleson
- 651-793-2448
- mike.asleson@state.mn.us

THANK YOU