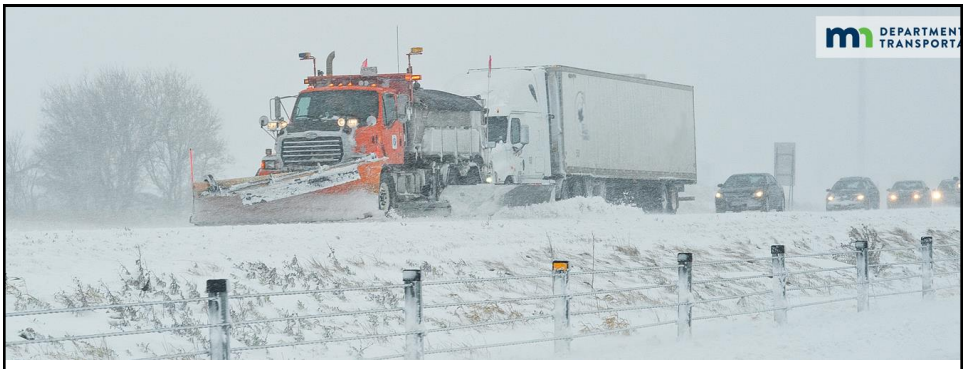


MnDOT COVID Response

Duane Hill| District Engineer

November 19, 2020

DEPARTMENT OF TRANSPORTATION

mndot.gov

Agenda

- Initial Pandemic Response:
  - Plans – Emergency Response, Pandemic Annex
  - Communications
  - Operational Planning Effort
  - Transition to Telework
  - Return to Work Steering Team
- Additional Response items
  - Procurement
  - Facility Assessment and Certifications
  - Attendance and Health Screening
  - Facility Cleaning
  - Training
  - Snow and Ice Planning
- Operational Experiences
  - Presumptive Cases
  - Productivity
  - Budget Impacts

DEPARTMENT OF TRANSPORTATION

- ICS Structure and Communications
- Continuity of Operations
- Topical Annexes such as Pandemic Response.
  - Based on H1N1 from 2014.

MnDOT Emergency Response Plan Framework

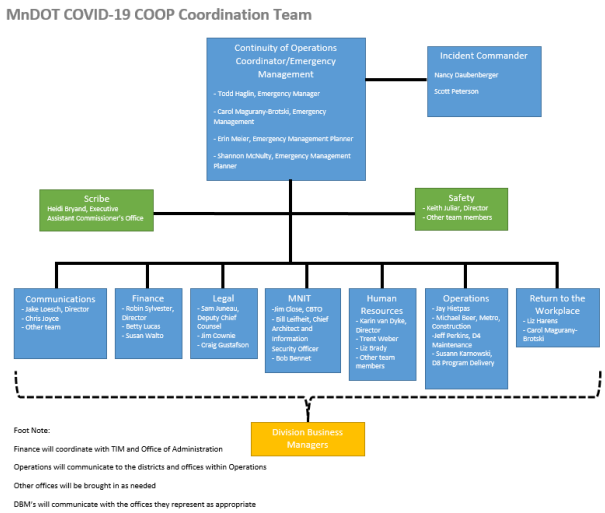
DEPARTMENT OF TRANSPORTATION

- Prioritization of Services 1-4
- Sets Service Actions Based on Phase of Pandemic
- Addresses Employee Health and Safety
- Identifies Situational HR Procedures
  - Attendance
  - Leave
  - Union Relations

Pandemic Response Annex

- Enterprise Level Effort
- MnDOT Continuity of Operations Team
- Manager Communications
- Operations Division Communications
- District EOC – solving local problems locally
- Technology to Reach Field Employees
- Check In Meetings
- Virtual Public Engagement

Communications



- Maintenance Operations Plan
- Construction Administration Planning
- Key Concepts
  - Prioritize Work
  - Maintain Social Distance
  - Utilize Split Start Times
  - One Person Per Vehicle
  - Ensure Disinfection and Cleaning of Equipment and Facilities

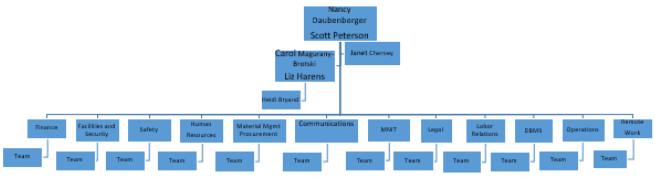
Operational Planning

- Close Buildings to Public
- Determine What Roles Can Telework
- Key Concepts
  - Internet Connectivity and Problem Solving
  - Bring Technology/Equipment/Supplies Home
  - Phones
  - Mail
  - Contactless Pick Up

Telework

Return to Work Steering Team

MnDOT Safely Returning Employees to the Workplace Steering Team Membership



Per MMB Guidance document "Returning Employees to the Workplace," the following is the proposed team membership. Each area will create their own team to address the certification elements that impact their area. Heidi Bryand is the scribe.

1. Leadership: Nancy Daubenberger and Scott Peterson
   Janet Cherney (six functions fall under WAS)
2. Co-Facilitators: Carol Magurany-Brotski/EM COOP and Liz Harens/OPM
3. Safety: Keith Juliar
4. Facilities and Physical Security: Steve Lund and Stephen Terhaar
5. Human Resources: Karin van Dyck
6. Labor Relations: Liz Brady
7. MNIT: Jim Close
8. Legal: Ryan Gaulke
9. Communications: Chris Joyce
10. Materials Management/Procurement: Craig Gardner
11. Operations: Jay Hietpas, Jeff Perkins and Susann Karnowski
12. Division Business Managers: Dawn Thompson, Matt Damiani, Cindy Gross
13. Remote Work: Jennifer Parshley
14. Finance: Robin Sylvester

MMB RTW Guidance Document: 18 Points of Certification

MANAGEMENT AND BUDGET

Safely Returning Employees to the Workplace

Continuity guidance for agencies on safely returning some employees to the workplace during COVID-19

April 2020

DEPARTMENT OF TRANSPORTATION

Procurement – Disinfectant and PPE
Facility Assessment and Certifications
Attendance, Visitor Logs and Health Screening
Facility Cleaning
Training
Snow and Ice Planning

Additional Response Items

Presumptive/Confirmed Cases

DEPARTMENT OF TRANSPORTATION

June 30	12
October 30	72
November 5	95

- Want to hear from management confirmation of rumors
- Had "lots of opportunity to learn"
- Cannot talk about the elephant in the room
- ADA prevents disclosing health information.

Operational Experiences

Productivity

Budget:

Highway User Tax Distribution Fund Impacts

- April to August
- Gas Tax -$62M (16%)
- Tab Fees - $20M (6%)
- MVST -$33M (14%)

Project Delays

Controlled hiring

Travel, training savings

Operational Experiences

Thank you again!

Duane Hill

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